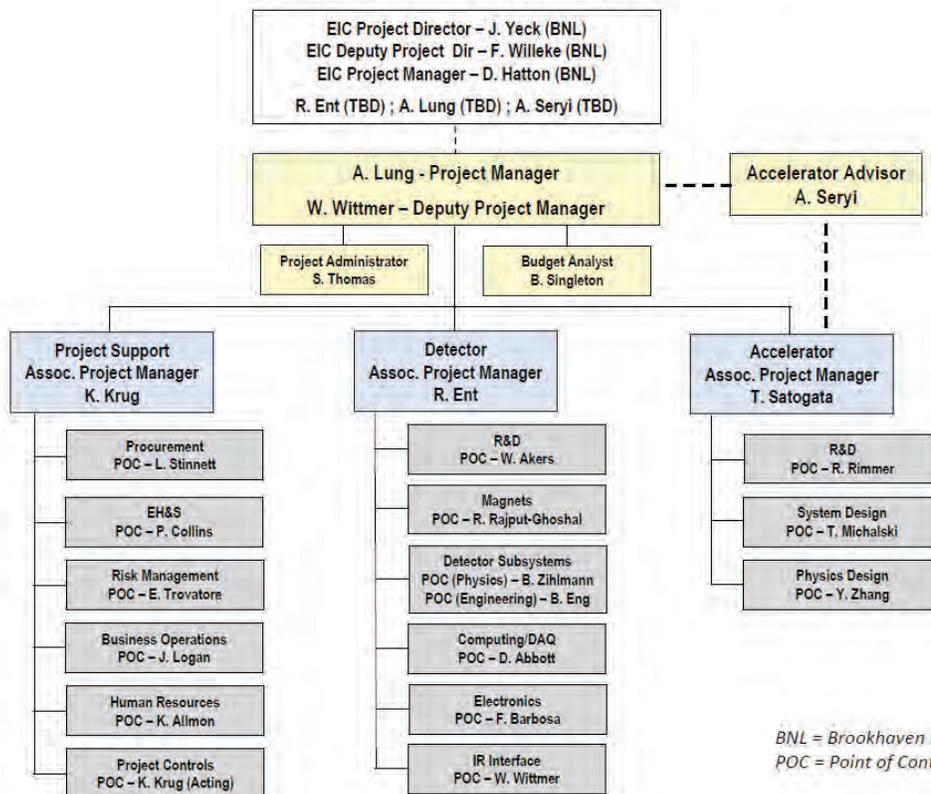


## Electron Ion Collider (EIC) – Partner Project Jefferson Lab Organization



*BNL = Brookhaven National Lab  
POC = Point of Contact*

- Virginia Governor indicated that the Commonwealth of Virginia, subject to continued improvement in various public health metrics, will likely proceed to Phase 1 of easing restrictions on Friday, May 15.
- Jefferson Lab, and other National Labs, are asked to submit plan for resumption of activities to their DOE Site Offices by Wednesday May 13, who then will share for input with DOE. A fast turnaround is promised. **HOPE TO RECEIVE APPROVAL FROM DOE THIS WEEK.**
- Due to both of these, timeline remains uncertain, resuming on-site operations has many complexities and requires considerable planning, communication and preparation.
  - There will be an entry level training requirement, remote accessible
  - How to deal with elevators, corridors, labyrinths etc will be in general guidance.
  - Expect daily health self-certification requirements.
  - There will be informational posters on social distancing.
  - There will/may be cloth mask requirements when indoors and not in the office.
  - There will be a general OSP relating to covid19 issues. Beyond there will always be specific job briefings to fold in social distancing, use of PPE, time for tasks, etc.
- Jefferson Lab has decided to resume CEBAF operations this summer to complete the physics run that was interrupted in late March.
  - Hall Leaders/Lead Engineers/Work Coordinators working on schedule to safely restore experiment operations with MINIMIZED use of PPE.
  - Also look at possible implications for Counting House, Detector Hut access, etc.
  - Disinfectants and cleaning supplies will be provided ~~(but where is not exactly known yet).~~

- Mail of 05/13/20 to all Hall/Group leaders and major supervisors
- Letter to DOE Site Office for concurrence PHE usage:

“Therefore, in accordance with the DOE Order 350.1 guidance, we request concurrence to continue authorizing PHE Leave during MEDCON 5 for employees who intermittently access the site for critical tasks and cannot work remotely. This authorization would be consistent with the phased site access approach described in our Resumption of On-Site Operations Plan and submitted to DOE.”
- Update MEDCON5 staff list info, **pass on to Walt (see mail of 05/13/20)**
- For users, put the bar high (apart from shifts, that will be taken care of automatically) as just prep fr future experiments does not suffice as reason.
- Lab developing communication strategy to guide through MEDCON5, to resume operations, etc.
- **Large list of prerequisites to check off on before resumption of operations**

Card is picked up (2.2.1)		
Confirmation all returning subcontractors have adequately updated Worker Health and Safety Plans that meet the CDC criteria (2.2.3)	Procurement	In work, ECD TBD
Posting of signage at all entry areas of requirements to maintain social distance and apply other controls (2.2.7)	ESH and FM&L	In work, ECD TBD
Posting of COVID-19 safety controls posters throughout work areas	Communications	In work, ECD TBD
Signage on all meeting room and common area entrances giving maximum capacity (2.2.8)	FM&L	In work, ECD TBD
Removal or disabling of additional chairs in all meeting rooms and common areas consistent with maximum capacity (2.2.8)	FM&L	In work, ECD TBD
Confirmation supervisors have work assignments and schedules that do not exceed	All Division and Department Heads	In work, ECD TBD

Release of ESPOUS COVID-19 Health and Safety Controls training for returning workers (3.0)	ESH and IIR	In work, ECD 27 May
All staff communication describing Resumption of On-Site Operations requirements and their personal responsibilities if coming back on site (4.0)	Communications	In work, ECD <b>TBD</b>
Updating of MEDCON 5 access list (5.0)	All Division and Department Heads	In work, ECD <b>TBD</b>
Release of COVID-19 Work Controls OSP (5.0)	ESH	In work, ECD 22 May
Complete written process to allocate PPE to highest priority lab needs and how to retain, clean, and reuse PPE (Appendix C of Resumption of On-Site Operations Plan)	ESH	In work, ECD 22 May
Request DOE concurrence to move to MEDCON 5 Limited Operations	COO	